



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

November 1, 2011

Dear CMAQ Program Participant:

On behalf of the Michigan Department of Transportation (MDOT), I am pleased to announce the Call for Projects for fiscal years 2013 and 2014 for the Congestion Mitigation and Air Quality Program (CMAQ).

The purpose of the CMAQ program is to fund transportation projects or programs that will contribute to the attainment or maintenance of the national ambient air quality standards (NAAQS) for ozone, carbon monoxide (CO), and particulate matter (PM).

MDOT's goal for the CMAQ Program is improving Michigan's air quality by reducing air pollution and relieving congestion. The program strives to ensure that all eligible counties continue to meet national ambient air quality standards. The program will focus on projects that best meet the national standards by providing maximum air quality benefit and cost-effective use of financial resources.

Guidance for the CMAQ FY 2013 and FY 2014 Program Call for Projects (CFP)

1. The CMAQ Program funds are allocated to non-attainment areas based on population, and are reflected in the attached table. Usage of the funds will be constrained to the available allocation.
2. Non-attainment and maintenance areas are allowed to transfer funds amongst each other; however, MDOT does not track any transfers. The areas are responsible for any agreements made for reimbursement. The funding tables included in this Call only reflect the original allocation of funds. All areas should identify any adjustments for reimbursement in their respective Call for Projects submittals to MDOT.
3. The special provision, in Section 1808(h) of SAFETEA-LU, providing Michigan the flexibility to use CMAQ funds for operation and maintenance of intelligent transportation system strategies that serve a non-attainment or maintenance area for an unlimited amount of years currently continues.
4. Construction engineering (CE) costs associated with the construction phase (A Phase) of a project will be permitted for local jobs only if they are part of the original application and should be presented as part of the construction cost estimate. CE costs associated with the A Phase cannot exceed percent of the total A Phase costs and must be included in the A Phase estimate.
5. In order to align the engineering and construction of projects funded by the CMAQ Program, Preliminary Engineering (C Phase) is allowed for local signal timing projects. When applying for a C Phase, please indicate the year of the A Phase on the application.
6. Applicants should make their first priority for this CFP, any A Phase projects where pre-construction phases were funded with CMAQ in prior years.

7. Applicants should review FHWA's CMAQ Formal Guidance website to assure that your selection criteria and spending priorities are consistent with the guidance. Areas that have already conducted a Call for Projects, or have selected projects, should review and apply the guidance to your Call for Projects selection process. This guidance is available here or at http://www.fhwa.dot.gov/environment/air_quality/cmaq/policy_and_guidance/cmaq08gm.cfm.

Program Submittal Requirements

1. Please complete the application and corresponding emission worksheet(s) in its entirety. Please use the attached revised application form. Instructions for the worksheets are included.
2. When completing the project application for the Route, Location Description, and Work Description, please attempt to write a biddable description, and keep in mind this is how your project will be listed in the Statewide Transportation Improvement Program (STIP) or Metropolitan Transportation Improvement Program (TIP).
3. Please include a short justification (reason) for the project in your application. The reason should reflect the overall goals of the CMAQ program.
4. All applicable information on the application must be completed. Incomplete applications and/or incorrect worksheets will delay the review process and could jeopardize your ability to secure funding.
5. Applications should be submitted to your local Metropolitan Planning Organization (MPO) or Regional Planning Agency (RPA)/Rural Task Force (RTF) for preliminary eligibility review, project prioritization, and public involvement.
6. The MPO or RPA/RTF will electronically (in Word and Excel, supporting documentation can be PDF) submit the prioritized project applications, worksheets, and a prioritized project list to the CMAQ Program Manager, Edward Fowler at fowlere@michigan.gov, no later than February 1, 2012.

Program Submittal Timeline

Nov. 2011 – Jan. 2012	Project Selection: All areas should coordinate with the appropriate MPO, RPA/RTF to select projects for submission.
February 1, 2012	Project Submittal. Applications, worksheets, and a prioritized project list should be submitted electronically no later than February 1, 2012 to the CMAQ Program Manager. Please advise the program manager before this date if you cannot submit your applications by the due date.
Feb – March 2012	CMAQ Sub-committee Review of Projects Applicants will be advised of project eligibility and, if necessary, requested to provide additional information.

April 20, 2012

All eligible projects will be programmed to MDOT's MAP Database and assigned an MDOT Job Number. A report will be made available to the MPOs or RPAs/RTFs to verify correct information. Increases to projects must be requested prior to obligation, and in accordance with the appropriate CMAQ selection and prioritization guidelines set by your MPO or RPA/RTF.

The following attachments provide the information required to apply for funding in this Call:

1. Target tables for fiscal years 2013 and 2014;
2. Required application (no others will be accepted) with instructions and a list of additional items needed for specific projects;
3. A set of self-calculating worksheets (Do not copy information from examples as they are hypothetical values, and do not submit examples re-worked. Use the blank worksheets for project submittals and use the emissions factors from the look-up tables provided);
4. Line-by-line instructions for filling out the worksheets;
5. Two tables of emissions factors (one for the Southeastern Michigan Council of Governments (SEMCOG) area and one for all other areas).

If you have any questions, please contact your local coordinating agency (MPO or RPA/RTF) for local projects, or the respective region planner for state projects. If you are still unable to resolve your concerns, please contact Edward Fowler, CMAQ Program Manager, at (517) 241-0171 or via e-mail at fowlere@michigan.gov.

Sincerely,



Denise B. Jackson, Administrator
Statewide Transportation Planning Division

Attachments